



SHARJAH INDIAN SCHOOL – Boys Branch, Juwaiza

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OUR VISION

Educate Enlighten Empower

Circular No. SIS Juwaiza/017/2020-2021

13/09/2020

Dear Parent
Sir/ Madam

Important information to grade XII (2019 -20) students

1. Transfer Certificates:

The Transfer certificates for the students who have completed grade XII in 2019-20 have been sent to you through the registered e-mail ids. Those who have not applied yet, should visit the counters at IAS Sharjah, SIS Ghubaiba or SIS Juwaiza during the normal working days for further procedures. **Please note that there is no need to visit the school for the TC collection, as we give only soft copies of the same this year.** Those who wish to do attestation for the Indian Consulate should send a request to boys@sissharjah.com so that we can send a copy to the concerned for the procedures.

2. Mark list ,Migration Certificates and Pass Certificates

The mark lists, migration certificates and pass certificates will be distributed to you upon receiving the same from CBSE. The information regarding this will be provided through our website/ through class teacher once it is ready. Meantime, you may use the downloaded copies of the same from 'Digi locker' for any official purposes.

3. Course and Conduct Certificates, Class photographs, other Certificates

Students who need to collect these are required to visit the Ghubaiba campus and meet Mr. Suresh, during the working hours (9:00 a.m. to 12:30 p.m.), Sunday to Thursday

4. Equivalency Certificate of Arabic and Islamic Studies:

Those who wish to obtain these certificates are required to submit an application **at Sharjah Indian School Ghubaiba or Juwaiza campus** with the required fee of **AED 30/-**. It will be processed further and will be intimated to you when the certificates are ready.

With every good wish

**MOHAMEED AMEEN
ACTING PRINCIPAL**

